



VACANCY - 1453

REFERENCE NR	:	VAC00243/25, 0246/25 & 0248/25
JOB TITLE	:	Internal Auditor X3
JOB LEVEL	:	C2
SALARY	:	R 286 639 – R 429 959
REPORT TO	:	Senior Internal Auditor
DIVISION	:	Internal Audit
DEPT	:	Commercial Audit Assurance Services
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To assist with reviewing and assessing process controls and practices as well as related procedures, in support of the execution of the annual internal audit plan as a generalist role-player within the division's various process areas.

Key Responsibility Areas

Monitoring compliance; Audit investigations, Probity audits and compliance verifications, Risk analysis; Information dissemination; Information management and reports.

Qualifications and Experience

Required Qualification: Bachelor of Commerce/National Diploma in Internal Auditing and/or Accounting. CIA will be an added advantage.

Experience: 2 – 3 years' Auditing experience. which includes 1 years in Supply Chain Management related experience. The incumbent will be required to engage with various stakeholders/role players and to travel nationally/internationally, as and when required.

Technical Competencies Description

Knowledge of: The Auditing process, Understanding of various and relevant legislation; IT Audit Principles; Professional Standards for the Practice of Internal Auditing; Internal Audit Principles; Project management.

Technical competencies: Business Writing; and Corporate Governance.

Interpersonal/behavioural competencies: Active listening; Attention to Detail; Analytical thinking; Continuous Learning; Disciplined; Resilience; and Stress Management.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour;
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV`s sent to the above email addresses will not be considered.

Closing Date: 15 March 2024

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.